

CONTRA COSTA COLLEGE
Planning Committee
Agenda

Date: Oct. 4, 2019
Time: 12:30-2:30pm
Location: SAB211

Invited:

Current Committee Structure:

Chairs: Mayra Padilla and Planning Faculty Coordinator Jon Celesia

Ex Officios: Mojdeh Mehdizadeh

Academic Senate President: Katie Krolkowski

Managers (3 voting positions): Tish Young, Monica Rodriguez, Evan Decker, George Mills,
Jason Berner

Classified (3 voting positions): Brandy Gibson, Elizabeth Bremner, vacant

Faculty (3 voting positions): Katie Krolkowski, vacant, vacant

Student (1): vacant

Composition in Planning Committee Charge in Handbook:

4 faculty, 3 managers, 2 classified, 1 student, VP and President (ex officio) = 10 voting members

Proposed Committee Structure:

Chairs: Dean of Institutional Effectiveness Mayra Padilla and
Planning Faculty Coordinator Jon Celesia

Ex-Officio: President, Vice-President(s), Academic Senate, Classified Senate President, ASU
President, SLO Coordinator (Brandy Gibson)

Academic Senate President: Katie Krolkowski

Managers (4 voting positions): Ameer Thompson, Monica Rodriguez, Evan Decker, George
Mills, Jason Berner

Classified (4 voting positions): Brandy Gibson, Christina Craig-Chardon, Avemar Pineda,
Demetria Lawrence, Kate Weinstein, Elizabeth Bremner, vacant, vacant

Faculty (4 voting positions): *Katie Krolkowski*, vacant, vacant, vacant

Student (4): Alfredo Angulo, Preston Akubuo-onwuemeka, Cindy Pantoja, vacant

Composition in Planning Committee Charge in Handbook:

4 faculty, 4 managers, 4 classified, 4 student, VP and President (ex-officio) = 50% filled voting seats + 1 voting member
(i.e. 9 if all voting seats are filled)

All official members (including chairs, not ex-officio) are voting members; chairs may serve as voting members for their
voting constituencies

Time	Item	Facilitator(s)	Outcome(s)
1. 12:30pm-12:45pm	Introductions Confirm Committee Membership Review Agenda Approve Minutes <i>15 min</i>	Mayra	Draft Minutes 9/6/19
2. 12:45pm-12:50pm	Planning Committee Governance Update <i>5 min</i>	Brandy G.	Update: Brandy Gibson added to College Council agenda (College Council must approve with advisement from constituency groups) Report back from Katie, Brandy G., Preston about sharing with Senates (classified and academic) Proposed Charge
3. 12:50pm - 1:15pm	Planning Committee Goals & Evaluation Update <i>25 min</i>	Mayra	<ul style="list-style-type: none"> • Brandy G., Mayra: Update on developing prompts for evaluation • Katie: share equity statement Equity and Vision for Success • Katie: update on draft validation manual • Katie: will send trends from Program Review Validation to Pres. Cabinet Program Review Report 2018-19 ; ask Brandy G. to add to College Council agenda • Monica: program review postponement language Extension Policy-Draft , Extension Form-Draft • Proposed Goals
4. 1:15 pm - 1:45pm	Strategic Plan Update <i>20 min</i>	Mayra	<ul style="list-style-type: none"> • Review proposal & select finalist Proposals & RFP • Vote: Add Strategic Plan forum #2 to All College Day spring 2020 for campus wide involvement • Identify potential monthly times to meet with facilitator

5. 1:45pm - 1:50pm	Program Review Update <i>5 min</i>	Katie	<ul style="list-style-type: none"> Validation Team updates
6. 1:50pm- 2:15pm	Communication with other Committees <i>25 min</i>	Mayra	<ul style="list-style-type: none"> Student Success, Guided Pathways, Budget, etc.
7. 2:15pm- 2:30pm	Closing Review of Action Items	Mayra & Joy	Next Steps Next Meeting Nov 1 st 12:30-2:30pm @ SAB211

Ongoing Action Items

Parked questions for future meetings

- Review the procedures handbook section A1000 and update. Review list of plans that are “required” and determine if necessary. Update org chart and committee structures.
<http://www.contracosta.edu/wp-content/uploads/2017/02/Colleges-Procedures-Handbook-2015.01.23.pdf>